



PLAIN LANGUAGE WRITING SKILLS FOR LAWYERS



6 x 1-hour sessions over 6 weeks

Friday mornings 9:00 to 10:00 - SAST

COURSE INFORMATION

Have you ever wondered why lawyers communicate the way they do? It doesn't have to be that way - you can write clearly and be legally compliant! If you are ready to make a real change to the way you and your company or firm communicates, then this is the course for you.

This six-week course uncovers what effective legal writing really means. You will gain theoretical knowledge in communication, legal design, and plain language. You will do an in-depth analysis of your own writing and leave the course with a clear understanding of how to improve your writing. You will be required to prepare some work before the course starts, and between modules.

- DATES:** 2 February to 8 March **OR** 31 May to 5 July **OR** 25 October to 29 November 2024
(Friday mornings)
- TIME:** 9:00 to 10:00 - SAST
- NO. OF HOURS:** Six hours (six one-hour sessions over six weeks)
- FEE:** R2,650 per delegate. The fee includes any course materials.
Full payment must be received **two weeks** before the course starts.
- PRESENTERS:** **Liezl van Zyl** and **Elizabeth de Stadler** - Directors at Hey Plain Jane, an information design agency. **Dr Annie Burger** - Information Designer, Hey Plain Jane.
- COURSE FORMAT:** Presented remotely on Zoom
- CERTIFICATE:** A certificate of attendance from UCT will be issued to those who attend the entire course
- DEADLINE:** Registrations close **two weeks** before the course starts

TO REGISTER OR FOR MORE INFORMATION:

Email: don.coue@uct.ac.za

Or visit: www.lawatwork.uct.ac.za