

## SSOC Funding Guidelines to Applicants 2026

These guidelines are designed to assist student organisations in understanding the various funding opportunities available through the SSOC, as well as the criteria and processes for applying. The aim of these funds is to support meaningful student initiatives that contribute to the University.

Applicants are encouraged to carefully review the requirements for each fund before submitting their applications. Please note that all allocations are subject to annual funding schedules, availability of funds, and the discretion of the SSOC Committee.

We encourage student organisations to plan ahead, submit complete applications with all required supporting documents, and ensure that proposed activities align with both society and University values.

### 1. SSOC Local Travel Fund

Link: <https://forms.cloud.microsoft/r/J0edAttMdf>

Where a student organisation applies for SSOC Local Travel Fund, the following guidelines would apply:

1. A single applicant may receive an amount as specified in the annual funding schedule for the relevant year. (see below)
2. For any additional participants attending, the society may receive funding equal to half of the amount awarded to the initial application, up to a maximum of five additional participants.
3. Funding will be awarded specifically for road travel, quotations must be submitted for consideration.
4. Funding is provided for travel that aligns with the values of the society and does not contradict the values of the University.
5. The values listed in the annual funding schedule represent the maximum (cap) amounts. Actual awards will be based on the amount requested by applicants.
6. The committee may approve additional applications, provided that the total awarded to a single society does not exceed the cap set for that year in the annual funding schedule.
7. The committee may approve an additional amount to cover accommodation as specified in the annual funding schedule.

Rate per Km: R2.50c/km			
Radius (km)	Return Trip (km)	Common Destinations	Allocation Per Applicant
0 to 250	0 to 500		[Rate * 500]
251 to 500	502 to 1000		[Rate * 1000]
501 to 750	1002 to 1500	Gqeberha	[Rate * 1500]
751 to 1000	1502 to 2000	Bloemfontein, Kimberley	[Rate * 2000]
1001 to 1250	2002 to 2500	Johannesburg, Durban	[Rate * 2500]
1251 to 1500	2502 to 3000	Pretoria, Mahikeng	[Rate * 3000]
1501 to 1750	3002 to 3500	Polokwane	[Rate * 3500]

1750 to 2000	3500 to 4000	Thohoyandou	[Rate * 4000]
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SSOC Local Travel Fund Schedule	
Optional Additional Allocation Maximum/Cap:	Up to R5 000
Optional Additional Allocation Accommodation Maximum/Cap:	Up to R5 000
Organisational Allocation Maximum/Cap Per Annum:	R35 000

## 2. SSOC International Travel Fund

Link: <https://forms.cloud.microsoft/r/wBF0Xd7ByK>

When a student or group of students from a student organisation applies for the SSOC International Travel Fund, the following guidelines will apply:

1. The SSOC International Travel Fund is a competitive fund, and students or groups of students from a student organisation must provide evidence of having sought alternative funding to support their trip. This information must accompany the application at the time of submission.
2. The SSOC International Travel Fund does not cover the entire trip but contributes towards flight costs for attending an international event or conference. The fund may cover flight tickets up to the amount capped at the rate specified in the annual funding schedule.
3. For group applications from students within the same student organisation, the fund may support up to eight participants per group. Each participant's flight ticket may be covered up to the rate specified in the annual funding schedule.
4. For students demonstrating financial need, the committee may, at its discretion, provide additional funding to cover accommodation costs for the trip. The accommodation amount will be capped at the rate specified in the annual funding schedule.

SSOC International Travel Fund Schedule	
International Travel Allocation Maximum/Cap Per Student	R20 000
Optional Additional Allocation Accommodation Maximum/Cap	Up to R12 000

## 3. SSOC Visiting Speakers Fund

Link: <https://forms.cloud.microsoft/r/zr6xxsxQrP>

Where a student organisation applies for the SSOC Visiting Speakers Fund, the following guidelines would apply:

1. A student organisation may receive an accommodation award for a visiting speaker, not exceeding the accommodation rate at All Africa House.
2. A student organisation may receive a travel award for a visiting speaker residing in South Africa, not exceeding the average cost of a local return ticket. This amount will be capped at the rate specified in the annual funding schedule.

- 3 A student organisation may receive a travel award for a visiting speaker residing outside of South Africa, not exceeding the average cost of an international return ticket. This amount will be capped at the rate specified in the annual funding schedule.
- 4 A student organisation may receive an administrative award to cover the operational costs of an event involving a visiting speaker. This award will be capped at the rate specified in the annual funding schedule.
- 5 A student organisation is eligible to receive only one award per year.
- 6 Approved funding for a visiting speaker will be provided only if the talk aligns with the values of the society and does not contradict the values of the University.
- 7 Accommodation for local speakers shall be limited to one night. Requests for an additional night may be considered, subject to a written motivation.
- 8 Accommodation for international speakers shall be limited to two nights. Requests for an additional night may be considered, subject to a written motivation.

<b>SSOC Visiting Speakers Fund Schedule</b>	
Local South African Travel Allocation Maximum/Cap	Up to R7 000
International Travel Allocation Maximum/Cap	Up to R25 000
Operational Event Cost Allocation Maximum/Cap	Up to R5 000

#### **4. Student Publication Fund**

**Link:** <https://forms.office.com/r/u89t5mEbSw>

Where a student organisation applies for the Student Publication Fund, the following guidelines would apply:

1. The fund may cover and assist with printing for paper-based publications as well as digital media platforms for online publications. Online media may include, but is not limited to, video essays, podcasts, and other digital formats.
2. For a society, funding may be provided for a single publication edition, capped at the rate specified in the annual funding schedule.
3. For a single society, the total amount that can be issued for all publications will be capped at the rate specified in the annual funding schedule.

<b>Student Publication Fund Schedule</b>	
Single Publication edition Allocation Maximum/Cap	Up to R5 000
Maximum Allocation for the Society Per Annum	Up to R15 000

#### **Enquiries and Support**

If you have any questions, require clarification, or need assistance with your application, please do not hesitate to get in touch.

All enquiries can be directed to: [ssoc-servicingofficer@uct.ac.za](mailto:ssoc-servicingofficer@uct.ac.za), stating the name of your student organisation, the specific fund you are applying for, and a brief description of your query.

The SSOC Committee will aim to respond as promptly as possible to support you throughout the application process.